

Timber Ridge Homeowners Association

ARCHITECTURAL ALTERATION APPLICATION

An Architectural Alteration Application must be completed for any exterior alterations to homes in Timber Ridge, see CCR's ARTICLE VIII "ARCHITECTURAL CONTROL".

- A current blank copy of an application or a completed application can be obtained from or delivered to any member of the Architectural Committee.
- The committee will review and submit their recommendation to the Timber Ridge Board of Directors.
- A Board member will contact the resident with an approval or denial of the request.
- No work shall commence until the resident receives a copy of the approved request.
- After work is complete, the resident must notify the Board member who approved the request, for a final inspection.

NOTES:

- It is the responsibility of the homeowner to ensure that all work is completed in accordance with the Timber Ridge CCR's and to the specifications above. If the approved specifications above are altered or CCR requirements are not met, the homeowner will be required to make necessary changes to comply.
- The homeowner is responsible for obtaining necessary building permits. Approval of this request does not substitute for City of Bend permits, nor does it assume work requested is in full compliance with permit requirements.
- The homeowner is responsible for moving, repairing or replacing lawn or irrigation resulting from this work.
- Be aware that there is potable water and non-potable water on the property. And in many cases in the same ditch and in similar pipes. Mixing of the supplies can affect health.
- Landscape requests are not required for adding plants and shrubs comparable with the area. A request is required for: live tree removal larger than 6" at the base; live tree trimming more than a few small or dead limbs; changes in grass areas that will affect mowing and watering; adding vegetation acting as a fence.

Homeowner: Complete the appropriate section(s) on page 2 and deliver to an Architectural Committee Member.

Architectural Committee: Attach your Committee Checklist. Review and submit your recommendation to the Board.

At least three committee members must review and sign request prior to submitting to the board.

Board of Directors: Approve or Deny and communicated with Homeowner. Sign off when job is completed.

The committee board member, in most cases, will represent the board for the final approval. If a request is complicated, unusual or controversial, the committee board member will seek approval from the majority of the Board of Directors.

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Request for "Like Kind" alterations:

For changes that are only a renewal of an existing structure, no detailed plans or full review (only a board approval signature) will be required unless the existing structure is in violation of the CCR's. Examples include, but are not limited to: paint of the same color; deck replacement of same materials; sidewalks/driveways of the same material & size; gutters of the same design & color; re-roofing with the same kind & color; etc.

Explanation of Request:

Request for all other alterations:

Changes in color, material, size, or design of existing structures or addition or expansion of structures. "Structures" include: building exterior (including roof, windows, doors, paint, gutters, etc.); containment walls; decks; walks; driveways; hot tubs; etc.

Explanation of Request:

For paint, include color chips.

For roof, include type & guarantee.

For building additions, driveways, sidewalks, patios & decks, include drawings with dimensions.

Date of request: _____

Homeowner: _____ **Phone number:** _____

Address: _____

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Board Approval signature: _____ **Date:** _____

-OR-

Board Denial signature: _____ **Date:** _____

Denial explanation, if applicable: _____

Board signature for work completion: _____ **Date:** _____