

**AWBREY VILLAGE  
ARCHITECTURAL REVIEW COMMITTEE  
CONSTRUCTION SUBMITTAL FORM AND APPLICATION**

When an owner wishes to construct a home or remodel an existing home, application is to be made to the committee by using this form. Completion of the following pages will provide the Committee with the information necessary to review the proposed construction for compliance with the Rules and Guidelines.

**PROCEDURE FOR OBTAINING ARCHITECTURAL REVIEW  
COMMITTEE APPROVAL**

A. Complete and submit this application along with the new construction fee of \$3,000, with up to \$2,500 refundable (or a \$500.00 addition/remodeling fee, with up to \$400.00 refundable) within 30 days of final approval. *Please make your check payable to Awbrey Village Homeowners Association Phases 3-6 (or A VHOA Ph 3-6).*

B. Submittal of one set of construction documents as outlined on the following pages. Plans must include a site plan/topographical map with 2' contours, (the site plan should also include the building site location, where applicable) all four building elevations, floor plans and catalog cuts.

**ITEMS TO REMEMBER**

1. Architectural Review Committee approval is valid for one year for new homes and six months for remodeling. If construction has not begun during that time, a new application is required.
2. All proposed construction on your homesite must be completed within twelve months from the date construction is begun. The Architectural Review Committee Rules and Guidelines allow for the Architectural Review Committee to impose a \$50 per day fine upon the Owner for failure to complete the house construction within twelve months from the date construction began.
3. All landscaping must be completed within 90 days of completion of the home. During the winter, a 60-day extension may be granted. Landscaping

must be approved prior to installation. Hillside lots may require extensive and costly landscaping.

4. The Architectural Review Committee assumes no liability for encroachments into platted setbacks or onto easements or neighboring property. Be sure to check the plat of your homesite and property lines to avoid encroachments and trespass.

**AWBREY VILLAGE  
ARCHITECTURAL REVIEW COMMITTEE  
CONSTRUCTION AGREEMENT (FOR NEW CONSTRUCTION)**

As a prospective homebuilder, I/we have read the current Architectural Review Committee Rules and Guidelines, Submittal Form and Application, and the Awbrey Village Covenants, Conditions and Restrictions and fully understand the requirements of these documents.

Any change in the exterior or siting of the home from the original approved submittal must be resubmitted to the Committee for review and approval.

I/we assume responsibility for any and all damage by the contractor/builder and his subcontractors to adjacent homesites or my/our property. I/we will be responsible to keep work site and adjacent alley clean.

**SIGNATURES**  
(all owners' signatures requested)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Legal Description

\_\_\_\_\_

Date \_\_\_\_\_

AWBREY VILLAGE  
ARCHITECTURAL REVIEW COMMITTEE CONSTRUCTION  
APPLICATION

Date Submitted \_\_\_\_\_ Lot# \_\_\_\_\_

Construction Address \_\_\_\_\_

New Home \_\_\_\_\_ Addition/Remodel \_\_\_\_\_ Fence \_\_\_\_\_ Other \_\_\_\_\_

Fee Included: \_\_\_\_\_ \$3,000 New Home \_\_\_\_\_ \$500 Addition/Remodel

Builder \_\_\_\_\_ Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_ Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## AWBREY VILLAGE PLAN REVIEW CHECKLIST

**OWNER:** \_\_\_\_\_ **Lot #:** \_\_\_\_\_

[Note: Review of the applicant's submittal by the ARC will not BEGIN until ALL items listed below are submitted and addressed].

- 1) Site Plan (1"=10' minimum) – Indicate the following items:
  - a) Property lines and dimensions
  - b) North arrow
  - c) Dotted setback lines
  - d) Building footprint
  - e) Location of existing trees 8" in diameter and larger – mark trees to be removed
  - f) Existing land contours at 2'0" intervals
  - g) Decks
  - h) Patios
  - i) Driveway and off street parking – including material and dimension notes
  - j) Walkways & Paths – including material and dimension notes
  - k) Accessory site development
  
- 2) Floor Plans (1/8"=1'0" minimum) – indicate the following:
  - a) Identify all rooms and components – include dimensional information
  - b) Exterior decks and stairways
  - c) Patios
  - d) Hot tubs/Spas
  - e) Windows/Doors
  - f) Square Footage Calculations (house and garage)
  - g) Roof Overhangs
  - h) Garbage area – screened and covered
  - i) Heating/Cooling system location - screened
  
- 3) Building Elevations (1/4"=1'0") – indicate the following in sufficient detail to establish the character of the residence:
  - a) All wall and roof materials (drawn to scale)
  - b) Size and break-up of windows, doors – include material descriptions
  - c) All existing and finished grade elevations
  - d) Design and material of chimneys and chimney shrouds
  - e) Exterior lighting material and details
  - f) Garage doors, must be hidden from the street
  - g) Exterior construction – including materials and details
    - Stairs
    - Railings
    - Deck Closures
    - Hot tub/Spa screening
    - Garbage enclosure
    - Other special features
    - Brackets, trim and ornamental details

- 4) Cross Sections (1/4"=1'0")
  - a) Existing and proposed grades
  - b) General construction concept with floor and roof heights
  - c) Deck railing and fascia details
  - d) Windows and door trim details
  - e) Exposed exterior structural elements:
    - Entry porch ceilings
    - Patio ceilings
    - Structural columns
    - Trusses
    - Other
  
- 5) Landscape Plans (1"=10' minimum) indicate the following (may be submitted at a later date, prior to installation, for approval):
  - a) Proposed plant material – including name and size
  - b) Existing plant material – including name and size
  - c) Material, size and location of all retaining walls
  
- 6) Sample Page (8 1/2 x 11") – retained by Architectural Review Committee of the front elevation, showing:
  - a) Roof color
  - b) Wall color
  - c) Exterior trim color
  - d) Fireplace material
  - e) Window color
  - f) Stone/rock/masonry
  - g) Other exterior finish material or colors

The ARC representatives can be contacted at 541-323-3033. The mailing address is 335 NE Lafayette Ave., Bend, OR 97701